

Ref	Meeting Date	Agenda Item	Action	Responsible Officer	Response	Action to be completed by	Status	Notes
1	8 July 2020	Covid- 19 VCS Recovery and Resilience	To consider how the seven themes align with and inform other local COVID-19 health inequalities work streams for which the HWB has oversight.	Jake Ferguson, HCVS	There is a plan to publish strategy in November. HCVS talking with the different key strategic leads to ensure alignment – Jayne Taylor (re Inequalities Steering Group), Sonia Khan (around Community Partnerships Hub), David Maher (ICPB development and feeding this work into discussion around role of the new Neighbourhood Health & Care Board) and Mark Golledge (Neighbourhoods programme next phase). Update paper included in pack.	November HWB Board meeting	in action	
2	8 July 2020	Tackling Health Inequalities through a New Joint Health and Wellbeing Strategy	Membership of the HWB strategy working group developed for approval	Dr Sandra Husbands	Agenda item in November meeting	November HWB Board meeting	in action	
3	10 September 2020	HWB Action tracker	Distinguish between actions that are for the Board or for an individual to take forward outside of board meeting	Donna Doherty-Kelly	Tab created on tracker for individual actions	November HWB Board meeting	complete	tab 2
4	10 September 2020	Proposed Health and Wellbeing Board membership	To develop a more detailed membership list that reflected the Board's discussion, including those mentioned in 9.1,9.4 and 9.5 in the minutes.	Donna Doherty-Kelly	Membership list amended and needs to be sent to board members	November HWB Board meeting	in action	
5	10 September 2020	Proposed Health and Wellbeing Board membership	The Mayor to invite extended membership nominees onto the Board.	Mayor Glanville	DDK to send list to Mayor Glanville once approved by Board members	November HWB Board meeting		
6	10 September 2020	Update on development of partnership-wide Children and Families Plan	Multi-agency sub-group is established under the HWB to oversee the development of a partnership Children and Families Plan for Hackney and to provide a governance structure for the partnership plan once this has been launched.	Anne Canning	This group will be established before mid-December.	End of December 2020	in action	
7	10 September 2020	Health and Social Care Complaints Charter Update	Healthwatch Board member will write to current signatories after this meeting asking them to review the use and promotion of the charter for reporting at the November Board.	Jon Williams/Malcolm Alexander	This is an agenda item at the November meeting	November HWB Board meeting	complete	
8	10 September 2020	Health and Social Care Complaints Charter Update	Healthwatch Hackney Board member will write to local leads for GPs, Dentists and Opticians after this meeting explaining that the HWB will consider the extension of the Charter in Hackney at the November meeting	Jon Williams/Malcolm Alexander	There is an agenda item at the November meeting	November HWB Board meeting	complete	
9	10 September 2020	Reflective space on our approach in collaborating and thinking of how the Board can operate more optimally to adopt a HiaP approach	Additional two Sub Boards established- a need to carry out a mapping exercise to ensure effective interaction with the process, measuring impact, considering how data is presented and where policies are held.	Sandra Husbands/Public Health team				